



SCHOOL/SERVICE : Lithgow Public School

Pre-service teacher's name	Class/Group	Supervising teacher	Dates (inclusive)	
<i>Amy Constant</i>	EPT127	<i>Chelsea Walsh</i>	<i>10/3/14</i>	<i>7/5/14</i>

The timesheet should be initialled by the **pre-service teacher** and times shown on arrival and departure each day. Any leave days should be noted accordingly, i.e. Public Holiday, Sick, etc. The information hereon is an auditing requirement in connection with payment of claims.

DATE	MONDAY			TUESDAY			WEDNESDAY			THURSDAY			FRIDAY		
	Initials	Arrived	Depart	Initials	Arrived	Depart	Initials	Arrived	Depart	Initials	Arrived	Depart	Initials	Arrived	Depart
Week beginning															
<i>10/3/14</i>							<i>R</i>	<i>8:30</i>	<i>3:00</i>						
<i>17/3/14</i>							<i>R</i>	<i>8:45</i>	<i>3:00</i>						
<i>24/3/14</i>							<i>R</i>	<i>8:45</i>	<i>3:00</i>						
<i>31/3/14</i>							<i>R</i>	<i>8:45</i>	<i>2:00</i>						
<i>7/4/14</i>							<i>R</i>	<i>8:45</i>	<i>3:00</i>						
<i>14/4/14</i>							<i>R</i>	<i>8:45</i>	<i>3:00</i>						
<i>28/4/14</i>							<i>R</i>	<i>8:45</i>	<i>3:00</i>						
<i>5/5/14</i>							<i>R</i>	<i>8:45</i>	<i>3:00</i>						

Principal / Director / Authorised Supervisor's comments:

Amy has been observing, participating and instructing students in our class at a high level. She is eager to learn and help students wherever possible.

Signed : *Ch Walsh*
(required to meet auditing regulations)

(Principal/Director/Authorised Supervisor)



Pre-service Teacher Attendance Record

Pre-service Teacher's Name:	Amy Constant	
School/Service	Lithgow Public School	
Group/Class/Teaching area	Year 1-2	
Supervisor(s)	Shelley Kennedy	
Dates of Observation	From: 21/07/14	To: 5/09/14

Pre-service Teacher: Please complete the attendance record below. Supervisor: Please initial to confirm the pre-service teacher's attendance.

DATE	WEDNESDAY		
Week commencing:	Arrival time	Departure time	Supervisor Initials
21/07/14	8:45	3:00	SK
28/07/14	8:45	3:00	SK
4/08/14	8:45	3:00	SK
11/08/14	8:45	3:00	SK
18/08/14	8:45	3:00	SK
25/08/14	8:45	3:00	SK
1/09/14	8:45	3:00	SK

Supervisor Signature: Shelley Kennedy Date: 3, 9, 14.

Pre-service Teacher Signature: Constant Date: 3, 9, 14